

Painted Paradise Resort & Spa

Alberto Dimas, Restaurant Manager
Indigo5 Restaurant
3356 Hemmingway Circle
Santa Fe, NM 87594

October 10, 2018

Mr. John Fisher
1234 Pine Street
Los Lunas, NM 87031

Dear Mr. Fisher:

This letter will serve as confirmation of your reservation of the Rio Grande Room in the Indigo5 restaurant for a banquet on November 14. Your deposit for \$250 has been received. We will accommodate up to 150 people beginning at 5 p.m. and ending at 9:30 p.m. Two cash bars will be set up on either end of the facility and will be staffed with two bartenders each. Additionally, 15 wait staff will be on hand to serve the family-style meal you select from our catering department.

You have indicated that you will need a microphone, projector, and screen set up for presentations and a raffle. You will be bringing a laptop computer. We will set up ten 6x6 tables around the perimeter of the room to accommodate the silent auction items and raffle stations.

We look forward to helping make your event a success. We are happy to answer any additional questions you may have.

Sincerely,

Alberto Dimas
Restaurant Manager

Cc: Catering Department